

# IMPORTANT

A Domestic Relations Financial Affidavit is **required** for all domestic cases involving alimony, equitable division of property, and/or modification of alimony.

A Domestic Relations Financial Affidavit **AND** completed Child Support Worksheets are **required** for all domestic cases involving temporary or permanent child support.

**If a party fails to bring a current notarized financial affidavit and/or worksheet and schedules when required, the mediation session may be terminated by the complying party with the non-complying party responsible for the entire cost of the session (not less than \$100.00). The parties will be required to attend another ADR session. Failure to provide financial data at the second scheduled session may result in the termination of the ADR session with the non-complying party responsible for the entire cost of the session (not less than \$100.00). The case will then be released to proceed to court and the ADR Program Director shall notify the Judge to whom the case is assigned of the party's failure to provide the required financial data. The judge may find the party in contempt and impose any other appropriate sanctions against the non-complying party.**

Child support worksheets must be completed prior to the mediation session and are available for download from the Child Support Commission Website <http://www.georgiacourts.org/csc/>. Microsoft Excel is required.

- If you do not have access to the internet, hi-speed internet access is available at your local public library or you may use a computer at the ADR Office (**by appointment only – call 770-228-3758 for cases filed in the Griffin and Towaliga Judicial Circuits and 770-288-8448 for cases filed in the Flint Judicial Circuit**).

***HINT:** To calculate your child support easily, you need to have the appropriate documentation in hand. Examples include: documentation relating to income, preexisting child support orders, health insurance and work related child care expenses, and the child's extraordinary special expenses.*

A Financial Affidavit may be obtained by visiting our website at [www.adr6th.org](http://www.adr6th.org).